

Garland City Corporation

City Council Meetings

September 4, 2024

Members Present:

Tena Allen (virtual)
Josh Munns
Sharla Nelson
Linda Bourne, Mayor
Sharlet Anderson, City Recorder

City Council Work Session

Mayor Bourne called the September 4, 2024 work session to order at 7:00 p.m. at the Garland City Building. The following Department Heads were also present: Police Lt. Skyler Gailey, Fire Chief Steve Harrington, Sports Director Shannon King, and Library Director Linda King. Council Member Jeanette Atkinson was excused.

Interview and Vote for Candidates for City Council Vacancy and Oath of Office

Mayor Bourne stated we would be interviewing candidates to fill a vacant seat. She said she would like to thank the candidates for applying. Mayor Bourne asked each candidate to introduce themselves. The candidates were Daniel Austin, James Hall, John Losee, and Tim Thompson. The mayor and council asked questions and allowed each candidate to reply. First vote results: Council Member Munns – John Losee, Council Member Nelson – Tim Thompson, and Council Member Allen – John Losee. Second vote results: Council Member Munns – John Losee, Council Member Nelson – Tim Thompson, and Council Member Allen – John Losee. Since no candidate won with at least three votes per state code a coin toss was conducted with John Losee the winner. The city recorder administered the oath of office and Council Member Losee took his place with the mayor and council.

Department Head Reports

Linda King reported that Lakeshore Learning is going to redo the basement in the library and talked about some of the activities they will be having.

Shannon King reported fall soccer will start on the 10th. He said they will work on finishing the new park building after soccer and football season. He also brought up the new facility use guidelines and fee schedule he put together and asked if we could get that reviewed and approved.

Steve Harrington reported he just received the county fire study and would have copies made to distribute at the next meeting for the mayor and council to review. He reported there was another power outage and could not get the trucks out of the station.

Skyler Gailey reported the police department hired a new secretary because Tara had moved to human resources. Parking issues at the city park during football were also discussed.

High School Parking Update

Mayor Bourne stated Lt. Gailey with support of the school district has asked to have the parking code updated so it is enforceable and asked them to review the document.

West Factory Street Ditch

Mayor Bourne stated they have a bid to enclose the ditch in a couple of the agriculture areas on West Factory and it has been discussed, looked at and proposed that this would be the best resolution. She stated we need to get a couple more bids.

The meeting was adjourned at 8:28 p.m. by consensus of the Council.

City Council Meeting

Mayor Bourne called the September 4, 2024, City Council Meeting to order at 8:35 p.m. at the Garland City Building. She stated she would like to excuse Council Member Atkinson and Council Member Allen would be virtual. The prayer was offered by Council Member Munns and the Pledge of Allegiance was led by Council Member Nelson.

Council Member Munns motioned to approve the agenda with the amendment to number eight with 1400 South. Council Member Losee seconded the motion with all council members present voting in favor of the motion.

Council Member Munns motioned to table the minutes from February 21, 2024, and August 7, 2024. Council Member Nelson seconded the motion with all council members present voting in favor of the motion.

Open Comments

Sandy Roundy said she came to the last planning and zoning meeting and enjoyed and learned so much.

Merrilee Gardner said she feels like they are starting to see a light at the end of the tunnel on West Factory and can't wait for it to be done. She also brought up a bridge issue that happened.

Tim Thompson expressed concern that periodically trucks are coming down 700 South to deliver to Lakeshore and then find out they can't and have to turn around and it is a safety concern when the kids are coming and going from school.

Brent Nelson stated he owns B&C Auto Salvage by the sugar factory. He stated he has been working with Tyler, the building inspector, about the building he bought from China and needs their help to get the issue resolved.

Introduction of New Employees

Mayor Bourne introduced Jessica Howell the new Crossing Guard at Garland Elementary and Charolotte Holyoak the new Animal Shelter Tech.

Mayor Bourne called to order the public hearing for consideration and possible action on the city-initiated rezoning of approximately 2.71 acres located in the vicinity of 1000 E and 1400 South (Parcel Nos, 06-067-0162 through 06-067-0169 and 06-067-0171) from Public Facilities Zone (PFZ) to the R-1 Residential Zoning District. She stated a roll was being sent around for everyone to sign.

Valerie Claussen, City Planner, stated this was a housekeeping issue and that this subdivision was never rezoned by the developer. She stated the homes were built to the R-1 standards and this would help with any confusion in the future. She stated that the planning commission heard this at their August 13th meeting and gave approval. She stated no public comments have been received. Mayor Bourne opened the floor for public comment. There was none and she closed the public hearing.

Mayor Bourne called to order the public hearing for consideration and possible action on the adoption of revisions to Title 9 of the Garland City Code, specifically Chapter 7D and Chapter 7E regarding the reinstatement of the R-4 Zoning District and the renumbering of the RM-12 Zoning District.

Valerie stated this was also a cleanup item. She stated there were a few minor items that were changed that we have discussed in the past. She stated the planning commission heard this at their August 13th meeting and gave approval. Mayor Bourne opened the floor for public comment. There was none and she closed the public hearing.

Mayor Bourne called to order the public hearing for consideration and possible action on the adoption of revisions to Chapter 16 of the Garland City Code regarding Conditional Use and Site Plan review requirements and procedures.

Valerie stated what this chapter does is it takes the conditional use plan and clearly articulates the site plan and what that process looks like. She said the planning commission heard this at their meeting and approved it unanimously to go to the city council. She stated they also discussed what might be chapter 19 on development standards like landscaping that don't currently exist. Mayor Bourne opened the floor for public comment. There was none and she closed the public hearing.

Ordinance & Resolutions

Council Member Nelson motioned to approve Ordinance, O-24-03, for properties located on 1000 East amending the General Plan Land Use & Zoning Maps for approximately 2.71 acres from a Public Facilities Zone (PFZ) to a Residential Zone (R1). Motion seconded by Council Member Munns. Roll call vote: Council Member Allen – yes, Council Member Atkinson – absent, Council Member Losee – yes, Council Member Munns – yes, Council Member Nelson – yes. Motion approved.

Council Member Nelson motioned to table Ordinance, O-24-04. Motion seconded by Council Member Losee. Roll call vote: Council Member Allen – yes, Council Member Atkinson – absent, Council Member Losee – yes, Council Member Munns – yes, Council Member Nelson – yes. Motion approved.

Council Member Nelson motioned to approve Ordinance, O-24-05, An Ordinance amending Title 9 of the Garland City Code Specifically Chapter 16 in its entirety and the renaming of the chapter to Conditional Uses & Site Plans. Motion seconded by Council Member Munns. Roll call vote: Council Member Allen – yes, Council Member Atkinson – absent, Council Member Losee – yes, Council Member Munns – yes, Council Member Nelson – yes. Motion approved.

Old Business

Discussion & Possible Action on Sidewalk Repairs

Mayor Bourne stated that she, the public works director, some of the little gals that presented at our last meeting, and the guy from Precision Concrete Cutting walked down and looked at the area the gals were talking about. Precision said they could fix some of the areas but do not replace sections and we would need to have someone else do that. She stated during a meeting with a state representative for something else she asked about the state helping to fix the sidewalks along the state road especially because a lot of kids use them to get to and from school. She was told to submit the work that needs to be done to UDOT and if approved they would give the city the money and we would have to get the work done. A discussion ensued.

Discussion & Possible Action on Updated Lease Bid for Public Works Truck & Equipment

Mayor Bourne stated the number we approved previously was just for the truck and did not include the equipment. She stated they should have the updated costs that we need to approve. Council Member Losee asked why we are leasing

and not purchasing. The process and reasoning behind the decision were explained. Council Member Losee voiced his opinion opposing the lease. A discussion ensued.

Council Member Munns motioned to table updated lease bids for the public works truck and equipment till the next meeting. Motion seconded by Council Member Nelson with all council members present voting in favor of the motion. Motion approved.

Discussion & Possible Action on Lease Bid for Police Vehicle & Equipment

Council Member Nelson motioned to table the police vehicle and equipment discussion until next time when we have more information from Skyler. Motion seconded by Council Member Munns with all council members present voting in favor of the motion. Motion approved.

New Business

Discussion on SB 174, pending revisions to the Subdivision Ordinance and the Policy Considerations of the changes

Valerie stated that SB 174 is legislation that was passed a couple of years ago and then SB 417 was passed in the last session all affecting subdivision plat approval and administration. She went on to explain the process for updating the changes that have to be made and what the changes are. A discussion ensued.

Discussion on General Plan Update, Garland Wheat and Beet Days public engagement efforts, and current survey

Valerie stated that during Wheat and Beet Days she did public outreach for the General Plan. She stated the survey will be available through September 30th. She stated we will need to have an open house in October or November before the planning commission meeting for maybe an hour. She talked about some of the feedback she received.

Discussion & Consideration of Revisions to the City Code

Title 6-3-7 Cutting Newly Paved Street

Valerie stated this has come up with the West Factory Street Project and we need to get it on the books. She stated this is a hard one to enforce. A discussion ensued.

Title 7-1-15 Services Outside City Limits

Valerie stated that the council has discussed this in the past and now we are updating the code to reflect the decision that was made to not sell connections to properties outside the city limits. A discussion ensued.

Title 8-4-1 Completion Agreement (Sidewalk Bond Provision)

Valerie explained that this will make it so the developer can put the sidewalks in and not have to worry that if the sidewalk gets damaged by the builder or homeowner before occupancy is granted, they will be responsible for replacing it. This is a cash bond required at the same time the building permit is issued for sidewalks. At the final inspection, the sidewalks will be checked and if they are okay then the bond will be refunded. If not, the city will hold the bond until the sidewalk is repaired. A discussion ensued.

Discussion & Possible Action on Fire Station Remodel

Fire Chief Steve Harrington stated they would like to finish the items that were started before the asbestos test. He said some of the items that need to be done are trimming the windows, floor boards, flooring, and window treatments. He stated they have only painted the training room and would like to paint the rest. He asked if there was money left to do it. Mayor Bourne stated when we did budgets this was not put in as a capital improvement. A discussion ensued.

Discussion & Possible Action on Paint Bids for Council Room

Mayor Bourne stated they have two bids to paint the council room and she tried for a third but they didn't reply. There were questions about what was included in the bids and the quality of the paint.

Council Member Nelson motioned to table the paint stuff. Motion seconded by Council Member Munns with all council members present voting in favor of the motion. Motion approved.

Discussion & Possible Action on Generator Upgrade

Mayor Bourne reported that she spoke to Golden Spike Automation and the generator for this building is old and we should probably look at upgrading. The new generators have the ability to notify them if there is an issue. A small discussion ensued.

Discussion & Possible Action on Purchase Orders - PO# 8818 – Weidner Fire

Mayor Bourne stated this would come out of a donation from Stotz. It was ordered and received back in May but we didn't receive the invoice until now.

Council Member Nelson motioned to approve the purchase from Weidner Fire for the Supervac Battery Fan for ventilation for \$6,165. Motion seconded by Council Member Allen with all council members present voting in favor of the motion. Motion approved.

City Council Reports and Comments

Mayor Bourne reported Spencer Parkinson with Rural Water has been here helping with things at the sewer plant. Steve Harrington stated the open burn window is going to change and be a little shorter in the fall and we will need to pass a resolution to update the changes.

Council Member Allen had nothing to report.

Mayor Bourne stated Council Member Atkinson wasn't here but she wanted to let everyone know the city-wide Christmas party would be Monday, December 2nd at the city park from 5 to 7. She asked if the firemen would drive Santa around town before going to the park.

Mayor Bourne stated that Council Member Losee would be over the library and parks and rec.

Council Member Munns commented water is good and we have curb on West Factory Street.

Council Member Nelson commented lots of good things are happening with the code updates.

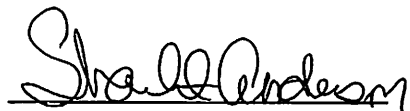
Financial Review – Approval of Payroll and Accounts Payable

Council Member Munns motioned to approve the coding for payroll and accounts payable. Council Member Nelson seconded the motion with all council members present voting in favor of the motion.

Requests for Future Agenda Items – Council Member Nelson stated just the things we discussed previously in the meeting.

Council Member Nelson motioned to adjourn at 10:40 p.m. Council Member Losee seconded the motion with all council members present voting in favor of the motion.

The undersigned duly acting and appointed Recorder for Garland City Corporation hereby certifies that the foregoing is a true and correct copy of the minutes for the City Council Meeting held on the above-referenced date.

A handwritten signature in black ink, appearing to read "Sharlet Anderson". The signature is written in a cursive, flowing style.

Sharlet Anderson, City Recorder