

Garland City Corporation

City Council Meetings

October 16, 2024

Members Present:

Tena Allen
Jeanette Atkinson
John Losee
Josh Munns
Sharla Nelson
Linda Bourne, Mayor
Sharlet Anderson, City Recorder

City Council Work Session

Mayor Bourne called the October 16, 2024, work session to order at 7:00 p.m. at the Garland City Building. The following Department Heads were also present: Fire Chief Steve Harrington, Emergency Management Director Lanette Sorensen and Police Lt. Skyler Gailey

Department Head Reports

Lanette Sorensen stated that she is planning a preparedness fair on April 12, 2025, at the city building including the fire department and library. She reminded everyone that we need ham radio operators if anyone knows someone who is interested. She reported that we received our Community Risk Assessment from BRAG and have been reviewing it. She does not think there is anything that needs to be changed.

Steve Harrington reported on the trip to South Dakota to inspect the new fire engine. He had pictures of the new engine and reviewed some of the changes and issues they found.

Skyler Gailey asked Officer Gilchrist to come up and he told a story about how he went out of his way and used personal resources to help a medical transport who had a flat tire one night and wanted to commend him on it. He also stated he has been getting vehicle quotes and should have them for the next meeting. He reported that Officer Bare has completed the Firearms Instructor Training, the department will be making the switch to the new radio system at the end of the month and they are looking into upgrading the dash and body cameras.

The meeting was adjourned at 7:52 p.m. by consensus of the Council.

City Council Meeting

Mayor Bourne called the October 16, 2024, City Council Meeting to order at 8:00 p.m. at the Garland City Building. Council Member Atkinson offered the prayer and the Pledge of Allegiance was led by Council Member Allen.

Council Member Atkinson motioned to approve the agenda. Council Member Nelson seconded the motion with all council members present voting in favor of the motion.

Council Member Nelson motioned to approve the minutes from October 2, 2024. Council Member Munns seconded the motion with all council members present voting in favor of the motion.

Open Comments – None

Old Business

Discussion on the proposed Subdivision Ordinance revision for SB174 compliance.

City Planner Valerie Claussen stated that the planning commission held a public hearing at their October 8, 2024, meeting and recommended this for adoption by the city council. She stated tonight is to review and answer any questions so we can have a public hearing on November 6, 2024, and adopt the ordinance. A discussion ensued.

New Business

Report from Utah Inland Port Authority

Stephanie Pack with the Utah Inland Port Authority stated she was here to give the annual report and answer any questions about the Golden Spike Inland Port Area now that it has been a year. She stated they are just a financing tool in the hands of the city to help pay for infrastructure. She stated the project area has a twenty-five-year lifespan. She stated they are looking to add more recruitment projects to the area, including other areas in Box Elder County. Scott Wolford from the Utah Inland Port Authority also attended and made a few comments.

Discussion and Possible Action on New Fire Engine Final Payment

Chief Harrington presented the council with the final invoice and the leasing options for the new fire engine. The numbers were discussed and the questions were answered. A discussion ensued. Chief Harrington was asked to find out if there was an early payoff penalty.

Discussion and Possible Action on Purchase Order – PO#8350 SeaWestern Fire Fighting Equipment

Deputy Chief Andy McBride explained this quote is the mounting brackets to put all the tools in the new engine from the old engine and the money will come out of the donation from Stotz. He stated the only thing this won't cover are the mounting brackets for the extrication equipment in the bumper and they will have to be fabricated by someone local.

Council Member Atkinson motioned that we approve the purchase order 8350 for the amount of \$1,788.60 also to include in that the price of shipping to come out of the grant that the fire department received. Motion seconded by Council Member Losee with all council members present voting in favor of the motion. Motion approved.

Mayor and City Council Reports and Comments

Mayor Bourne stated that she attended the One Utah Summit and that Lakeshore was honored. She stated the permit for boring under the railroad tracks on West Factory has been approved and should go out to bid in the next couple of weeks. The Veterans Program was discussed and the city-wide Christmas Party on December 2nd was also discussed.

Council Member Allen had nothing to report.

Council Member Atkinson reported the youth council was helping with the Garland Elementary Halloween Carnival.

Council Member Losee reported that the handicap ramp to the basement of the library had been poured.

Council Member Munns had pictures and reported on the valve that was hit and almost flooded homes on West Factory.

Mayor Bourne mentioned a meeting was held with the ditch users on West Factory Street about sharing in the expense of piping the ditch. She also reported the new truck with the sander and snow plow was here.

Council Member Nelson had nothing to report.

Financial Review – Approval of Payroll and Accounts Payable and Utility Account Adjustments

Council Member Atkinson motioned to approve the coding for payroll and accounts payable and utility account adjustments. Council Member Allen seconded the motion with all council members present voting in favor of the motion.

Requests for Future Agenda Items

Mayor Bourne commented that hopefully, the city attorney would have the training agreement, deputy recorder/utility clerk job description, and, credit card fees. Council Member Nelson brought up department head budget reports.

Council Member Atkinson motioned to adjourn at 9:21 p.m. Council Member Nelson seconded the motion with all council members present voting in favor of the motion.

The undersigned duly acting and appointed Recorder for Garland City Corporation hereby certifies that the foregoing is a true and correct copy of the minutes for the City Council Meeting held on the above-referenced date.



Sharlet Anderson, City Recorder