

Garland City Corporation

City Council Meetings

November 6, 2024

Members Present:

Tena Allen
Jeanette Atkinson
Josh Munns
Sharla Nelson
Linda Bourne, Mayor
Sharlet Anderson, City Recorder

Members Absent:

John Losee

City Council Work Session

Mayor Bourne called the November 6, 2024, work session to order at 7:00 p.m. at the Garland City Building. The following Department Heads were also present: Library Director Linda King, Sports Director Shannon King, Public Works Director Skylar Hachmeister, Emergency Management Director Lanette Sorensen, and Police Lt. Skyler Gailey

Department Head Reports

Linda King went over the library stats. She stated that the Trunk or Treat turned out great, the library stairs have been poured again, and Lakeshore is going to start on the basement remodel on Monday.

Skylar Hachmeister reported that the new settleometer shows they are removing ninety-nine percent of waste at the sewer plant. He also went over a bid from Andersen Asphalt for a mastic repair on West Factory in the area of the library and the bridge on 1400 South and answered questions.

Shannon King updated the council on the projects and things going on at the park.

The meeting was adjourned at 7:29 p.m. by consensus of the Council.

City Council Meeting

Mayor Bourne called the November 6, 2024, City Council Meeting to order at 8:00 p.m. at the Garland City Building. Council Member Munns offered the prayer and the Pledge of Allegiance was led by Council Member Nelson.

Council Member Nelson motioned to approve the agenda. Council Member Allen seconded the motion with all council members present voting in favor of the motion. Motion approved.

Council Member Nelson motioned to approve the minutes from October 2, 2024. Council Member Allen seconded the motion with all council members present voting in favor of the motion. Motion approved.

Open Comments

Shannon Poulter commented that he is against having his property included in the pending annexation of Canal Bank Road.

Marcel Valdez commented that he lives on Canal Bank Road and does not want his property annexed.

Public Hearing

Mayor Bourne called the public hearing to order for the consideration and possible action on the updating of the City's Subdivision Ordinance for SB 174 compliance and possible adoption of Ordinance, O-24-09 approving the subdivision ordinance revisions pertaining to SB 174 compliance. City Planner Valerie Claussen gave a summary of the changes made to the Subdivision Ordinance required by SB 174 and answered questions.

Mayor Bourne opened the floor for comments from the public. Hearing none she closed the public hearing and called the regular meeting back to order.

Council Member Nelson motioned that we adopt O-24-09, the city subdivision ordinance for SB 174 compliance. Motion seconded by Council Member Atkinson. Roll call vote: Council Member Allen – yes, Council Member Atkinson – yes, Council Member Losee – absent, Council Member Munns – yes, Council Member Nelson – yes. Motion approved.

New Business

Discussion and Possible Action on City Recorder Job Description

Mayor Bourne stated she has put this job description together and the attorney has reviewed it.

Council Member Atkinson motioned to approve the City Recorder Job Description. Council Member Allen seconded the motion with all council members present voting in favor of the motion. Motion approved.

Discussion and Possible Action on Library Patron Conduct and Behavior Policy

Mayor Bourne stated this has been reviewed by the attorney.

Council Member Atkinson motioned that we accept the Library Behavior and Conduct Policy. Council Member Nelson seconded the motion with all council members present voting in favor of the motion. Motion approved.

Discussion and Possible Action on Vehicle Damage from City Streets

Mayor Bourne stated that she received a call in November about a popped tire. She told them they had to fill out a form and get us the receipts. The receipts are for more than a popped tire that she was just given. She stated she spoke to the city attorney about it and he said it needs to go to the city council. A discussion ensued.

Council Member Nelson motioned that due to the extended time period for reimbursement and the fact that there is no tire in this reimbursement and that the services for this car seem to be possibly unrelated to the event with the tire, we do not cover any of these expenses. Council Member Allen seconded the motion with Council Members Allen, Atkinson, and Nelson voting in favor of the motion and Council Member Munns voting against the motion. Motion approved.

Discussion and Possible Action on Street Repairs – 58 West Factory/975 E 1400 S

Council Member Munns motioned to approve the two job sites on Factory Street and on the bridge on 1400 South to do the mastic repairs for \$4,208.70. Council Member Nelson seconded the motion with all council members present voting in favor of the motion. Motion approved.

Discussion and Possible Action on Police Vehicle

Lt. Gailey presented the council with numerous bids for a new police vehicle for both trucks and SUVs. A discussion ensued.

Council Member Nelson motioned that we approve the purchase of a 2025 Interceptor Explorer and the outfitting package up to the price of \$65,000. Council Member Munns seconded the motion. Council Member Allen stated she had a conflict of interest because her husband works at Heritage Motors and is abstaining from the vote. Council Members Atkinson, Munns, and Nelson voted in favor of the motion. Motion approved.

Discussion and Possible Action on Purchase Orders

PO#8384 – Portable Handwashing.com

Lanette Sorensen stated she would like to purchase this in case we have to set up somewhere in case of an emergency and went over the specifications.

Council Member Atkinson motioned that we approve the amount of \$1,198.97 for a portable hand washing station from PortableHandwashing.com. Motion seconded by Council Member Nelson with all council members present voting in favor of the motion. Motion approved.

PO#8385 – Norm’s Plumbing

Mayor Bourne stated the next one has to do with the boiler and that is why it is so cold in here. She explained this has been a process in trying to get the boiler fixed.

Council Member Nelson motioned we approve the bid from Norm’s Plumbing to repair the boiler feed pump and for miscellaneous parts and such for \$4,333.84. Motion seconded by Council Member Allen with all council members present voting in favor of the motion. Motion approved.

PO#8361 – Rotational Molding of Utah

Mayor Bourne stated that we need to order garbage cans and the price has gone up. She stated we are looking into some options and what other cities are doing as it relates to delivery fees and deposits. A discussion ensued.

Council Member Nelson motioned that we purchase 100 black 100-gallon trash cans at \$133.39 per can. Motion seconded by Council Member Munns with all council members present voting in favor of the motion. Motion approved.

Mayor and City Council Reports and Comments

Mayor Bourne reported that the consensus for the Christmas Party is to have it in January so the tentative date is January 8th at the bus barn. She stated the rest of West Factory will be paved on Friday, November 8th. She stated the Wellness Garden is really coming along, the Veteran Program is tomorrow night, and that we are reviewing the fire engine lease documents so that can be finished.

Council Member Allen had nothing to report.

Council Member Atkinson reported the youth council helped at the food pantry this week. She reminded everyone about the Frosty Fest on December 2nd from 5:30 pm to 8 pm at the park. She asked the council if they could visit CAPSA of Logan because they are in the planning stage of bringing the same kind of development to Garland.

Council Member Munns stated he has been looking into a snow bucket for the blue tractor to help plow around the city building and in cul-de-sacs and should have more info by the next meeting.

Council Member Nelson had nothing to report.

Financial Review – Approval of Payroll and Accounts Payable and Utility Account Adjustments


Council Member Atkinson motioned to approve the coding for payroll and accounts payable and utility account adjustments. Council Member Nelson seconded the motion with all council members present voting in favor of the motion.

Requests for Future Agenda Items

Council Member Nelson asked to have the Park & Buildings Rental Guidelines, update the emergency chain of authority, the property damage form updated and to discuss moving council times to 6 pm and 7 pm. Council Member Atkinson requested to have the Frosty Fest, the street project on 100 East by Main Street Service and Condemning, Abandoned & Rundown Buildings issue on the next agenda.

Council Member Atkinson motioned to adjourn at 9:41 p.m. Council Member Nelson seconded the motion with all council members present voting in favor of the motion.

The undersigned duly acting and appointed Recorder for Garland City Corporation hereby certifies that the foregoing is a true and correct copy of the minutes for the City Council Meeting held on the above-referenced date.



Sharlet Anderson, City Recorder