

# Garland City Corporation City Council Meetings February 19, 2025

## Members Present - City Council:

Jeanette Atkinson

John Losee

Josh Munns

Tena Allen

Linda Bourne, Mayor

Kristal Edwards, City Deputy Recorder

## Members Absent -

Council Member Nelson

Sharlet Anderson, City Recorder

## **City Council Work Session**

Mayor Bourne called the February 19, 2025, work session to order at 6:00 p.m. at the Garland City Building. The following Department Heads were also present: Emergency Preparedness Director Lanette Sorensen, Fire Chief Steve Harrington, Police Lieutenant Skyler Gailey.

## **Department Head Reports**

Lanette reported that the upcoming Emergency Preparedness Fair will be held on April 12<sup>th</sup> from 9:00 a.m. to 12:00 p.m. She reported that there will be 20 vendors in attendance, brief classes, a drone demo from Search & Rescue, and much more. In addition, she received the flood study today and will report the results during her next report session. Additionally, her department incurs a fee ranging from \$400 to \$700 for peer support services and will be entering into an ongoing contract to provide support for first responders and their families.

Steve reported that he attended the Fire School and received positive feedback, which resulted in being included in a marketing video. He reported that Rosenbaur will be sending a reimbursement for fuel. He reported that a total of 365 calls were received in January, with 22 of those calls originating in Garland. He reported that there will be an upcoming Fire One Class and Officer Class. Lastly, he reported that the Fire Engine Push-In event will be held at the Garland City Building on Saturday, February 22<sup>nd</sup> at 2:00 p.m.

Skyler reported a couple of incidents, a federal charge case, and a pursuit that ended in a crash, and the suspect was apprehended safely. He reported that the new patrol vehicle will be delivered in March or April. He provided an update on the Virtual Training and stated he would email dates for attendance this week. In addition, he presented the council with the Tremonton Garland Police Department presentation regarding compensation comparisons throughout Box Elder County departments. In addition, he is currently running numbers through the budget for review. A small discussion ensued. Furthermore, he will review DOT traffic enforcement for semitrailer inspections and training costs and will get back to the council with more information.

The meeting was adjourned at 7:05 p.m. by consensus of the Council.

### **City Council Meeting**

Mayor Bourne called the February 19, 2025, City Council Meeting to order at 7:00 p.m. at the Garland City Building. Council Member Allen offered a thought and prayer and the Pledge of Allegiance was led by Council Member Munns.

Mayor Bourne excused Council Member Nelson.

Council Member Losee motioned to approve the agenda. Council Member Atkinson seconded the motion with all council members present voting in favor of the motion. Motion approved.

Council Member Losee motioned to approve the February 5, 2025, city council minutes. Council Member Atkinson seconded the motion with all council members present voting in favor of the motion. Motion approved.

### **Open Comments**

Andy McBride expressed his concern and opinion as to why Garland City should invest in an ambulance. He stated that there are not always volunteers readily available at Tremonton City fire station due to staffing an engine and ambulance full-time. If staff is en route to a call in a fire engine and receives a call for an ambulance, staff must return to the fire station to switch vehicles which results in delayed responses. He stated that Garland already has the required equipment and medications, needing only the appropriate licenses for the ambulance.

### **Old Business**

#### **Discussion on Fire Study for Volunteer Department Building**

Mayor Bourne inquired whether the council had reviewed the Fire Study report and considered the future plans for Garland City and Fire Building. A discussion followed regarding future plans in response to rapid growth, qualifying for grants, and creating a Community Planning Group, with the goal of developing both a 5-year and a 10-year plan.

#### **Discussion and Possible Action on Retired – Surplus Fire Engine**

Mayor Bourne reported that a decision needs to be made on what to do with the surplus fire engine, whether we list it on the surplus public webpage or list it for auction. Steve and Andy provided cost analysis. A small discussion ensued.

#### **Discussion and Possible Action on MOU for School Resource Officer**

Skyler presented the MOU for the school resource officer compensation increase. He provided the MOU to officials at the School District where the school district signed the agreement. Skyler is requesting to move

forward with the MOU, which will be effective in August 2025. A small discussion ensued. Council Member Munns motioned to approve the MOU to increase the compensation for the school resource officers. Council Member Atkinson seconded the motion with all council members present voting in favor of the motion. Motion approved.

#### **Discussion and Possible Action on Sidewalk Plan**

A discussion immediately ensued regarding the next steps for the sidewalk plan for two locations: Main Street and 925 and 1025 South. Council Member Atkinson motioned to start the sidewalk project on 925 and 1025 South repairs and go as far as \$20,000 gets and obtain bids and go from there. In addition, connect with UDOT and then go to Main Street Repairs. Council Member Losee seconded the motion with all council members present voting in favor of the motion. Motion approved. Council Member Atkinson expressed the need for continued discussion, noting that the new budget year will begin in July and that this issue be kept on the radar.

#### **Discussion and Possible Action on New Fiscal Year Budget Meetings**

Mayor Bourne provided an update, stating that the deadline for budget submission is May 1st, followed by a meeting scheduled for June 18<sup>th</sup>.

#### **New Business**

#### **Discussion and Possible Action on West Factory St Project Change Order #3**

Mayor Bourne reported that there has been a request for change order #3 for the West Factory project. A small discussion ensued. Council Member Atkinson motioned to table change order #3 until Todd Freeman, the City Engineer, or a CEC Engineering representative is here to discuss. Council Member Munns seconded the motion with all council members present voting in favor of the motion. Motion approved.

#### **Discussion and Possible Action on CDBG Change Order #2**

Mayor Bourne advised the council to review the change order document for the landscaping section. Council Member Atkinson questioned if this change order falls within budget. Mayor Bourne reported that the CDBG Grant awarded amount was \$235,000. A discussion ensued. The new contract amount is \$250,000. Council Member Atkinson motioned to table the CDBG Change Order #2. Council Member Allen seconded the motion with all council members present voting in favor of the motion. Motion approved.

#### **Discussion and Possible Action on LB Land Holding Annexation**

Mayor introduced Brody Calder and his engineer, Jim Flint, to discuss their proposed annexation and zoning. A discussion ensued regarding the concept of the annexation provided by Garland City's Planner, Valerie Claussen. Council Member Atkinson motioned to approve the annexation of LB Land Holdings with R1 zoning. Council Member Losee seconded the motion with an additional comment that we need to restate to clarify

that this is strictly a petition to begin the process. Council Member Atkinson motioned that she would like to modify her motion to approve LB Land Holding annexation petition with an R1 zone. Council Member Losee seconded the motion with all council members present voting in favor of the motion. Motion approved.

#### Discussion on Future Development Patterns throughout the City, Planning & Zoning Tools, Possible Joint Specialist Planning Areas, and Future Revisions to the City Ordinances

Valerie reported that she has been receiving many concept plans and applicants for new development but to proceed, Garland City needs to obtain their Master Utility Plans. She reported proactive actions to take for traffic study, standards, and zoning for higher-density developments. A discussion ensued.

#### Mayor and City Council Reports

Mayor reported that during the previous conflicts of interest training, it was highlighted that the personal cell phones of city employees could be subpoenaed. She invited if any department head or office admins would like to have a separate work phone to let her know. A small discussion ensued. In addition, she reported that there were no additional beef bids for the Cook Shack. Council Member Munns stated that the city should go with Theurer's offer. She reported that she had not received any updates for the 400 East property. Lastly, she reported that the school community council did not want the additional stop signs on 500 South. However, the crossing guard and council would like to be proactive and agreed to move forward with signs.

Council Member Allen did not have anything further to report.

Council Member Atkinson reported that she rode around town and stated there were complaints received with the snow removal ordinance with parked vehicles on the street. In addition, she stated that a code enforcement officer is needed. Lastly, she reported that she is currently in need of a band for Garland City Days.

Council Member Losee did not have anything further to report.

Council Member Munns did not have anything further to report.

#### Financial Review – Approval of Coding for Payroll, Accounts Payable and Utility Account Adjustments

Council Member Atkinson motioned to approve the Coding for Payroll, Accounts Payable and Utility Account Adjustments. Council Member Allen seconded the motion with all council members present voting in favor of the motion. Motion approved.

#### Requests for Future Agenda Items

#### Cellphones for City Council Members


#### Sidewalk Update

**Ambulance Services on Next Budget Meeting**

**Discussion on the upcoming large development**

Council Member Atkinson motioned to adjourn at 9:06 p.m. Council Member Losee seconded the motion with all council members present voting in favor of the motion. Motion approved.

The undersigned duly acting and appointed Deputy Recorder for Garland City Corporation hereby certifies that the foregoing is a true and correct copy of the minutes for the City Council Meeting held on the above-referenced date.



Kristal Edwards, City Deputy Recorder