

**Garland City Corporation  
City Council Meetings  
February 5, 2025**

**Members Present - City Council:**

Jeanette Atkinson  
John Losee  
Josh Munns  
Tena Allen  
Linda Bourne, Mayor  
Kristal Edwards, City Deputy Recorder

**Members Absent -**

Council Member Nelson  
Sharlet Anderson, City Recorder

**City Council Work Session**

Mayor Bourne called the February 5, 2025, work session to order at 6:02 p.m. at the Garland City Building. The following Department Heads were also present: Library Director Linda King, Park and Rec Director Shannon King, Public Works Director Skylar Hachmeister

**Department Head Reports**

Linda reported that the front railing of the library is not completed. The contractors will need to replace the current railing that was previously installed. She reported that the book-drop has been installed for book returns. She reported that it is Blood Pressure Heart Health Month and that residents can visit the library to have their blood pressure tested. Lastly, she noted that the library will be separated from the Tremonton City software system.

Shannon reported that the soccer registration ends on March 1<sup>st</sup>. In addition, he reported that the second EMS restroom is in progress. He would like to see previous journal entries as to who we have ordered materials from so that the restrooms match. He noted that the furnace is working in the EMS building.

Skylar reported that maintenance and repairs are being done to a few skimmers that are needed for the sewer plant. Ongoing discussions are taking place regarding future street projects. They are working with the sewer settleometer in the clarifying tank to ensure accurate waste-out reads. Furthermore, he reported that he is continuously working with Core & Main to correct meters.

Mayor Bourne reported that the State Landscape Incentive Program sent their annual letter. The council was not interested in proceeding with the opportunity.

Mayor Bourne reported that a few employees and residents attended the Boundary Commission Meeting held on January 24, 2025, at the Brigham City building. At this time, the City of Garland has not received the

recommendation for the annexation. She noted that she will follow up with the Garland City Planner, Valerie Claussen, and Building Inspector, Tyler Seamon.

A small discussion ensued regarding the current zoning map for Garland City. Council Member Losee reported that he was unaware of a zone change for RM12. Mayor Bourne will connect with Valerie for additional information.

Council Member Atkinson reported that she and Mayor Bourne attended the Fire Study meeting and informed that our building does not meet the code or standards. A small discussion ensued. Mayor Bourne requested for each council member to review the fire study book so that everyone could discuss future plans for the building.

The meeting was adjourned at 6:42 p.m. by consensus of the Council.

### **City Council Meeting**

Mayor Bourne called the February 5, 2025, City Council Meeting to order at 7:00 p.m. at the Garland City Building. Council Member Losee offered a thought and prayer and the Pledge of Allegiance was led by Council Member Munns.

Mayor Bourne excused Council Member Nelson.

Council Member Atkinson motioned to approve the agenda. Council Member Allen seconded the motion with all council members present voting in favor of the motion. Motion approved.

Council Member Atkinson motioned to approve the January 15, 2025, city council minutes. Council Member Losee seconded the motion with all council members present voting in favor of the motion. Motion approved.

### **Open Comments**

There were no open comments from the public.

### **Ordinance and Resolutions**

Mayor Bourne reported that the City Attorney, Steve Brooks, revised Ordinance O-25-01 Disposing of Real Property. Steve noted that the amount of \$100 could be increased. A small discussion ensued. Council Member Atkinson recommended to increase the amount from \$100 to \$250. Council Member Atkinson motioned to pass Ordinance O-25-01 an ordinance amending Garland Municipal Code, by the addition of the option to dispose of property of minimal value within the boundaries of Garland City; Providing for severability and an effective date changing on the line G 1-10-10 Disposal of Personal Property to \$250. Council Member Losee seconded the motion. Mayor Bourne called for a roll call vote – Council Member Atkinson voted yes, Council Member Nelson was absent, Council Member Allen voted yes, Council Member Losee voted yes, Council Member Munns voted yes. Ordinance O-25-01 passes.

## Old Business

### Discussion and Possible Action on 400 East Property

Mayor Bourne reported that she has not received an update from the realtor for pricing on the 400 East property. Council Member Munns provided an update from a realtor he spoke with, who advised that the property's value, as-is, ranges between \$45,000 to \$60,000. However, if the property has a water connection, the value could range from \$45,000 to \$80,000. A small discussion ensued. Council Member Losee motioned to table discussion on the 400 East property until we get more price estimates. Council Member Allen seconded the motion with all council members present voting in favor of the motion. Motion approved.

### Discussion and Possible Action on Public Works Water Meters

Mayor Bourne asked Steve Brooks to provide an explanation of the legal position regarding the water meter concern. Steve reported that there must be a policy in place and it is the city's responsibility to determine how to handle this matter in a fair manner for each resident who has paid an overage, on a current payment plan, or has yet to receive an overage billing statement. A discussion ensued.

Council Member Atkinson motioned to move forward from the date when the new meter was installed and forgive previous overages, and if overages have already been paid, we refund the residents. Council Member Losee seconded the motion. A further discussion ensued.

Council Member Atkinson offered a friendly amendment to her motion that if we obtain an accurate manual reading of the remaining 161 meters that need to be changed residents will be charged overages. The friendly amendment did not receive a second. The friendly amendment failed.

Council Member Losee offered a friendly amendment that if we obtain an accurate manual reading of the remaining 161 meters that need to be changed to get a start-point, and from that point forward, if the city has not completed a manual read within a three-month timeframe to ensure meters are functioning properly, the residents will not be charged overages during that timeframe if they do not have a new meter installed by the three month window. Council Member Atkinson accepts, with all council members present voting in favor of the motion. Motion approved.

### Discussion and Possible Action on Collection Agency and Outstanding Utility Bills

Mayor Bourne proposed a resolution for Collection Agency and Outstanding Utility Bills. A small discussion ensued. Council Member Munns motioned to accept resolution adopting a collection policy for delinquent accounts due and owing to the City of Garland, Utah, with the notion that the correct resolution number will be added to it once the mayor signs it. Council Member Atkinson seconded the motion.

A further discussion ensued. Mayor Bourne called for a roll call vote – Council Member Atkinson voted yes, Council Member Allen voted yes, Council Member Losee voted yes, Council Member Munns voted yes. Resolution approved.

### Discussion and Possible Action on Beef Purchase for Cook Shack

Mayor Bourne reported that the Cook Shack will be open more often and for a longer period of time due to more ballgames from Rocky Mountain Baseball. She reported she received a set quote for beef patties for the season from Theurer's. A small discussion ensued. Council Member Munns motioned to accept more bids for the next two weeks for the Cook Shack. Council Member Losee offered a friendly amendment that the price

will remain the same through the season, end of August. Council Member Munns accepts, with all council members present voting in favor of the motion. Motion approved.

#### Discussion and Possible Action on Girls Lacrosse

Mayor Bourne reported that Bear River Youth Girls' Lacrosse is requesting to be recognized as a city-sanctioned sport. Shannon introduced Michelle Edwards and Clint Payne, the organizers of the program, and highlighted the positive impact this recognition would have on both the community and the team. Council Member Munns motioned to have Bear River Youth Girl's Lacrosse become a city-sanctioned sport. Council Member Losee seconded the motion with all council members present voting in favor of the motion. Motion approved.

#### New Business

#### Discussion and Possible Action on Park Expansion

Council Member Atkinson provided a brief overview of previous meetings regarding the Garland City Park Expansion. She has been in communication with Tremonton City to discuss how we can implement park projects that are exciting and beneficial to both cities. She reported that she has received positive feedback within the community and we will receive more Letters of Support from residential businesses. The Mayor, Council Member Atkinson, and Shannon are working closely with Margie, from BRAG, to help us apply for Federal and State grants for this upcoming project. The park expansion will be completed within 10 years as it will consist of multiple phases. A small discussion ensued.

#### Mayor and City Council Reports

Mayor Bourne reported that a pre-construction meeting was held for the UPRR project, and the anticipated completion timeline is set for the end of May 2025. She reported that she and Council Member Atkinson attended the 95<sup>th</sup> Lions Club celebration on January 23, 2025, at the Tremonton Public Works building. In addition, she reported that the new Fire Engine Push-In will be held on February 22<sup>nd</sup> at the Garland City Building at 2:00 p.m.

Council Member Allen did not have anything further to report.

Council Member Atkinson reported that bids are pending for the landscaping of the front office. She noted that the Charity Theater will need to have space to perform on July 17th-19th. Mayor Bourne approved them to use the Armory on July 16, 2025, if needed.

Council Member Atkinson provided an update for Garland City Days and the fireworks bid with Dragon Dynamite needs a \$3,000 deposit in order to book the reservation date. The deposit needs to be made by tomorrow, February 6, 2025. A letter is ready to submit from the Box Elder County Chamber of Commerce to ask for sponsorships. In addition, a deposit for the rental of the games and entertainment needs to be submitted as well. A small discussion ensued. Council Member Atkinson motioned to put a deposit for Bounce & Bins for Garland's City Wheat & Beet days in the amount of \$3,000 for the game and entertainment for the City Celebration of 2025.

Council Member Allen seconded the motion with all council members present voting in favor of the motion. Motion approved.

Council Member Losee did not have anything further to report.

Council Member Munns reported that the contractors left a mess in the street by 830 West Factory Street, and Mayor Bourne will bring this up to them. In addition, he proposed that we make a 4-way stop by the elementary school due to safety concerns. The mayor reported that this had already been discussed and Public Works had already ordered the signs.

Lieutenant Skyler Gailey reported that Officer Sorensen will be recognized at the Tremonton City Council on February 18, 2025, and invited everyone to come support.

#### Financial Review – Approval of Coding for Payroll, Accounts Payable and Utility Account Adjustments

Council Member Losee commented on payments submitted to CEC Engineering. Council Member Losee motioned to approve the Coding for Payroll, Accounts Payable and Utility Account Adjustments. Council Member Allen seconded the motion with all council members present voting in favor of the motion. Motion approved.

#### Requests for Future Agenda Items

Fire Study for Volunteer Fire Department Building

Next steps with the Surplus Fire Engine

Memorandum of Understanding for the School Resource Officer

Include CEC Engineering in the next council meeting to discuss financials.

Sidewalk Plan Discussion

New Fiscal Year Budget Meetings

Council Member Losee motioned to go into a closed session 52-4-205 (1a). Council Member Atkinson seconded the motion with all voting members present voting in favor of the motion. The council entered closed session.

Council Member Allen motioned to adjourn at 9:39 p.m. Council Member Atkinson seconded the motion with all council members present voting in favor of the motion. Motion approved.

The undersigned duly acting and appointed Deputy Recorder for Garland City Corporation hereby certifies that the foregoing is a true and correct copy of the minutes for the City Council Meeting held on the above-referenced date.



Kristal Edwards, City Deputy Recorder