

Garland City Corporation

City Council Meetings

April 2, 2025

Members Present:

Tena Allen
Jeanette Atkinson
John Losee
Josh Munns
Sharla Nelson
Linda Bourne, Mayor
Sharlet Anderson, City Recorder

City Council Work Session

Mayor Bourne called the work session for April 2, 2025, to order at 6:00 p.m. at the Garland City Building. The following Department Heads were present: Treasurer Tiffanie Smith, Emergency Management Director Lanette Sorensen, Library Director Linda King, Parks and Recreation Director Shannon King, Public Works Director Skylar Hachmeister, and Police Lt. Skyler Gailey.

Review New Dog License Form

Mayor Bourne stated that we have a new dog license form that will cut down on citizens having to duplicate their information, and wanted the council to be aware. Council Member Munns asked, "Why do we license dogs?" Mayor Bourne replied to ensure that people are getting rabies vaccines and to help locate where they belong if they escape.

Garbage Rate Increase Discussion

Mayor Bourne stated that we received a letter from Econo Waste requesting an increase of seventy-two cents per can for garbage service, effective May 1, 2025. A discussion ensued about the contract and whether we should just increase the rate by seventy-two cents or more.

WAZE App

Council Member Allen stated she was having trouble with her emails being archived and needed to wait to discuss the WAZE App until another meeting.

Introduction of Interim City Engineer

Mayor Bourne introduced Paul Taylor as the interim city engineer until we find a new firm. He told a little about himself, and there were questions about the West Factory Project that were discussed.

Department Head Reports

Skylar Hachmeister reported they are still working on changing out meters and meter issues. He stated they had a tour at the sewer plant for another entity with a rep from Aero-Mod, and were able to ask him questions about some issues

they were having, which was very helpful. He stated that they have been filling a few potholes and are waiting for the batch plant to open. He stated the vac truck is at the repair shop due to sensor issues and has a purchase order on the agenda to be approved to get it fixed.

Linda King reported that the summer reading theme this year will be Willy Wonka, and the kickoff party will be May 30, 2025, at the city park from 4:30 to 8:30. She also asked if during the budget process could it be looked at to open the library earlier a couple of days a week.

Shannon King reported that with the help of Council Member Atkinson and Margie from BRAG, they have applied for numerous grants this spring for the park. He reported that soccer will start on April 15th and the Saturday baseball games will start on April 12th. Shannon also presented two purchase orders, one for football helmets and pads and one for a repair to the cooler in the football building that will have to go on the agenda for approval at the next meeting.

The meeting was adjourned at 7:15 p.m. by consensus of the Council.

City Council Meeting

Mayor Bourne called the April 2, 2025, City Council Meeting to order at 7:15 p.m. at the Garland City Building. Council Member Nelson offered a prayer, and the Pledge of Allegiance was led by Council Member Allen.

Council Member Atkinson motioned to approve the agenda. Council Member Losee seconded the motion, with all council members present voting in favor of the motion. Motion approved.

Council Member Atkinson motioned to approve the minutes for March 19, 2025. Council Member Nelson seconded the motion. Council Member Losee stated he would abstain from the vote because he was not at the meeting. All remaining council members present voted in favor of the motion. Motion approved.

Open Comments

Sandy Roundy asked if the council has seen how the garbage truck driver handles the cans.

Old Business

Discussion and Possible Action on City Property on 400 East

Mayor Bourne stated that when we got the market analysis back for the lot, it was \$80,000, but when Sharlet looked it up on the tax records, the lot was valued at \$100,00, so that is why she hasn't done anything. A discussion ensued on how to sell the lot.

Council Member Losee motioned that we get the thing on the market for the price we discussed of \$80,000 and see what happens. Council Member Munns seconded the motion, with all council members present voting in favor of the motion. Motion approved.

New Business

Introduction, Discussion, and Possible Adoption of Resolution, R-25-03, Authorizing Garland City to Support and Sponsor an Application for Community Project Funding Through Congressman Blake Moore's Office on Behalf of CAPSA (Citizens Against Physical and Sexual Abuse)

Mayor Bourne stated that Dr Schow has donated a piece of property here in Garland to CAPSA to build a facility. She introduced Jill Anderson to explain the project. Jill gave a brief history of CAPSA. She stated that they are here to gain support and sponsorship from the city for the project to be able to apply for funding through Congressman Blake Moore's office. She stated the funding package is due by April 30th and it will be for about 1.5 million. She explained the first phase will be getting the infrastructure put in, and then maybe a couple of 4plexes for families displaced by domestic violence who are from this valley and are currently having to live in Logan but commute back here for work. She answered questions from the council, and a small discussion ensued.

Council Member Atkinson motioned that we pass Resolution R-25-03. Council Member Losee seconded the motion. Roll call vote: Council Member Allen – yes, Council Member Atkinson – yes, Council Member Losee – yes, Council Member Munns – yes, Council Member Nelson – yes. Motion approved.

Introduction, Discussion, and Possible Adoption of Resolution, R-25-02, Authorizing the Appointment of a Temporary Justice Court Judge

Mayor Bourne stated the temporary Judge will be Matthew Lorz. Council Member Nelson asked what if we don't want a justice court. Mayor Bourne stated that she plans to have Jim Peters from the Administrative Office of the Courts come to a meeting and review all our options with us. She said we need to have a temporary judge even if we were to decide we don't want to have a court anymore to get through that transition. Laurie Wise, the justice court clerk, stated that the justice courts are changing and they are working on justice court reform. She stated that a lot of the justice courts are dissolving and things are changing.

Council Member Munns motioned that we accept Resolution R-25-02. Council Member Atkinson seconded the motion. Roll call vote: Council Member Allen – yes, Council Member Atkinson – yes, Council Member Losee – yes, Council Member Munns – yes, Council Member Nelson – yes. Motion approved.

Discussion and Possible Action on Utility Rate Increase

City Treasurer Tiffanie Smith stated that the resolution that was passed last year stated that we would review the increase every year. She stated the increase will be ten percent for water and sewer base rates, but no increase to overages. The current water rate in the city limits is \$20.90, with an increase of 2.09 for a total of \$22.99, and the current water rate outside the city limits is \$33.55, with an increase of \$3.35 for a total of \$36.90. She stated the current sewer rate for city limits is \$72.10 with an increase of \$7.21 for a total of \$79.31, and the current outside the city sewer rate of \$95.33 with an increase of \$9.53 for a total of \$104.86. She stated the residents will see a total increase of \$9.30 a month, and nonresidents will see a monthly increase of \$12.88.

She went over some of the major needs and issues and recommended that we go ahead with the increases. Mayor Bourne also added that we have no extra parts on the shelf at the sewer plant that we need to get. A discussion ensued.

Budget Report

Tiffanie explained that the budget report came straight out of the accounting system. She stated the lines highlighted in red are over budget and items in green are in good standing. She stated that several of the budgets have received grant money that needs to be adjusted for when we do a budget amendment, which makes them look like they are over. She went over a few items and answered questions.

Discussion and Possible Action on Purchase Orders

PO#8495 – MHL Blades

Mayor Bourne stated that after the last meeting, we found out the blade we discussed was not carbide, and this bid is for a carbide blade. Council Member Losee argued that it was too much. Mayor Bourne explained that the blade that came with the truck was not hard enough, and we were only able to use it for three storms, and the brackets have been damaged, which is what the next purchase order is for to replace those. They also discussed checking into having it fabricated locally and getting a couple more bids.

Council Member Atkinson motioned that we do it and approve purchase order 8495 for \$2,521. Council Member Munns seconded the motion. A discussion ensued. Council Member Munns stated he would like to make a friendly amendment that we add PO 8496 to it because they are for the same snow plow truck. Council Member Atkinson said no to the friendly amendment. Council Member Atkinson and Munns voted yes, and Council Members Allen, Losee, and Nelson voted no. Motion not approved.

PO#8496 – Western Parts

Council Member Munns motioned that we accept purchase order 8496 for \$1,174.04 for the brackets that we have to have, regardless. Council Member Losee seconded the motion. All council members present voted in favor of the motion. Motion approved.

PO#8498 – Premier Truck Group

Mayor Bourne stated that two sensors need to be replaced to start troubleshooting the error codes to figure out what is wrong with the vac truck.

Council Member Losee motioned that we accept the purchase order 8498 for the total of \$11,732.45. Council Member Nelson seconded the motion. All council members present voted in favor of the motion. Motion approved.

Mayor and City Council Reports and Comments

Mayor Bourne reported that Paul Taylor will help the city apply for a grant to help with sidewalk issues, and thought we should hold off on doing the \$20,000 we have budgeted this year to use as matching funds. She also stated that the International Fire Code states commercial fire inspections should be \$60, so that is what she thinks we should do unless it is a large commercial or industrial business. She also stated she is working with the city attorney on a date for another open meeting, ethics and conflict of interest training for those who missed the first one.

Council Member Allen had nothing further to report. Lanette Sorensen gave an update on the preparedness fair.

Council Member Atkinson stated the youth council is looking for service projects. She also stated we are looking for a sponsor for the fireworks for Wheat and Beet Days.

Council Member Losee had nothing further to report.

Council Member Munns stated he spoke with a company that does concrete lifting for the sidewalks and is going to let him know when he is in the area for a demo.

Council Member Nelson asked about using planning and zoning to help with the review of ordinances for updating.

Financial Review – Approval of Payroll and Accounts Payable

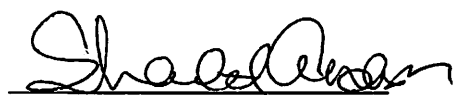
Council Member Munns motioned to approve the coding for payroll and accounts payable. Council Member Atkinson seconded the motion, with all council members present voting in favor of the motion. Motion approved.

Requests for Future Agenda Items

Mayor Bourne stated that Colleen from the school district will be at the next meeting to discuss the summer lunch program. Council Member Nelson asked to have the credit card fees and the fee resolution. Mayor Bourne stated the purchase order for the snow plow blade needs to be back on the next agenda, along with the two purchase orders from Shannon.

Council Member Nelson motioned to adjourn at 9:13 p.m. Council Member Atkinson seconded the motion, with all council members present voting in favor of the motion. Motion approved.

The undersigned, duly acting and appointed Recorder for Garland City Corporation, hereby certifies that the foregoing is a true and correct copy of the minutes for the City Council Meeting held on the above-referenced date.

A handwritten signature in black ink, appearing to read 'Sharlet Anderson', written over a horizontal line.

Sharlet Anderson, City Recorder